

## ASB PURCHASE ORDER



### Wishkah Valley School District #117

4640 Wishkah Road  
Aberdeen, Washington 98520  
Phone: (360) 532-3128  
Fax: (360) 533-4638  
www.wishkah.org

**Please check with vendor to see if they take a Purchase Order or if we have an account with them. If you are using the credit card please write VISA on vendor line and the company you are ordering from on the Additional Information Line.**

Name of Vendor: \_\_\_\_\_ Ordered By: \_\_\_\_\_

Additional Information: \_\_\_\_\_

Date: \_\_\_\_\_

Address of Vendor: \_\_\_\_\_  
\_\_\_\_\_

Catalog Number	Quantity	Unit Price	Description	Total

Subtotal:	
Tax (9.08%):	

Charge To: Class/Club/Athletic Team		PO#
Approved By: Principal		Date
Approved By: ASB Treasurer		Date